

HOW TO REQUEST INTERNSHIP CFUs

For bachelor degree students

Internships

Students enrolled before the academic year 2013/2014 must refer to the Department of Political Science.

Internships must be activated following these procedures: (link)

You can also obtain the CFUs that are needed for the internship in the following ways:

- Voluntary National Civil Service
- An internal internship: some services within the Department may offer internships for a few months
- A job, with a regular contract, that matches the level of a bachelor's degree
- A fellowship program
- Voluntary work

These activities may provide credits if the student is involved in them after enrolment.

Voluntary work must be approved by Prof. Marco Cilento. (email:

marco.cilento@uniroma1.it).

To obtain the CFUs you must put in a request on the following page

(https://docs.google.com/forms/d/e/1FAIpQLSf4KcoT41oIIAAs5x2dlbKc6ftOAP8wQWt8RLhcLjapzt-DA/viewform?usp=sf_link) and include these documents:

- For jobs: photocopy of your contract and your last paycheque (covering all numbers)
- For Voluntary National Civil Service: photocopy of the certificate
- For internships: photocopy your "progetto formativo" and the receipt that you will be sent after filling out the final questionnaire (you will have to do so, as well as your internship tutor)
https://docs.google.com/forms/d/e/1FAIpQLSejkBXQhc19GAuwWr_RHpWI-WsOQIZ8iHuzOuSgp0dz4wR1ZQ/viewform?usp=sf_link
- For fellowship programs: photocopy your contract
- For voluntary work: original certificate that mentions how many hours you worked and what activities you did

For masters degree students

Internships

Students enrolled before the academic year 2013/2014 must refer to the Department of Political Science.

Internships must be activated following these procedures: (link)

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- Voluntary National Civil Service

- An internal internship: some services within the Department may offer internships for a few months
- A job, with a regular contract, that matches the level of a bachelor's degree
- A fellowship program
- Voluntary work

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